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ICS/6295-88
9 February 1988

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MEMORANDUM FOR:

Chief/Mail and Courier Branch
Office of Logistics

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FROM:

Chief/Administrative Staff
Intelligence Community Staff

SUBJECT:

Post Office Box - ICS

1. Based on the findings from the 4 February 1988 meeting between members of the Intelligence Community Staff and the Mail and Courier Branch, the ICS requests that a Post Office Box be established at the Main Post Office, Washington, D.C., for the Director Intelligence Community Staff, Lt General Edward J. Heinz.

2. The Post Office Box will be used for unclassified mail only and will be serviced by the ICS Registry Staff. Any questions may be addressed to

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Chief/Administrative Staff/ICS

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CC:

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1 - Admin Chrono

1 - ICS Registry Subject File

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